

DALLAS COUNTY BOARD OF HEALTH

210 N 10th St, Adel, IA 50003

Dallas County Health Department • 25747 N Ave, Ste C, Adel, IA 50003: (515) 993-3750

DATE OF MEETING: JULY 23, 2019

TIME OF MEETING: 7:00pm

PLACE OF MEETING: Board Room, 902 Court St., Adel, IA 50003

- ITEM 1.** The Dallas County Board of Health met in regular session on Tuesday, July 23, 2019. Chairman Kim Chapman called the meeting to order at 7:04pm. Present were Board members Kim Chapman, Ashley Sunderman, Dr. Josh Kindt, and Monty Button. Samantha Uhlenhake was absent. Present from staff were Suzanne Hegarty, Ted Trewin, and Amy Short. Guests present included Chuck Sinnard, Dallas County Attorney, and Jim Carroll, Septic Design Engineer.
- ITEM 2.** Dr. Kindt moved to approve the agenda. Sunderman seconded the motion. **All ayes, motion carried.**
- ITEM 3.** **Open Forum** – No one to speak.
- ITEM 4.** Dr. Kindt moved to approve the consent agenda. Sunderman seconded the motion. **All ayes, motion carried.**
- ITEM 5.** Sunderman moved to approve the minutes from June 25, 2019. Dr. Kindt seconded the motion. **All ayes, motion carried.**
- ITEM 7.** Suzanne Hegarty, Health Department Director, gave a short update on the Emergency Preparedness program. She discussed the department's requirements and invited all board members to attend the Point of Dispensing (POD) Exercise the department will be having on September 6, 2019 at 2:30pm.
- ITEM 8.** Hegarty provided an update on the IDPH proposal: Partnership to Improve Diabetes, Heart Disease, & Stroke in Iowa Grant Contract Signature Approval. A contract has still not been received from the state health department, but Hegarty has been in contact with Dallas County Hospital and they are interested in participating. The information has been loaded into Iowa Grants and the program will begin on August 1st. The Health Department will not receive any funding for this contract, we will only be the fiscal agent. Dr. Kindt moved to accept the contract when it was presented and allow the Director to sign. Sunderman seconded the motion. **All ayes, motion carried.**

A short recess was taken at 7:25pm.

- ITEM 5.** The meeting resumed at 7:30pm with Chair opening the Chapter 34 Dallas County Health Regulations Public Hearing. Ted Trewin, Environmental Health Administrator, began by giving an overview on the updates to Chapter 34. Public in attendance: Jim Carroll, Septic Design Engineer operating in Dallas County. Mr. Carroll provided two handouts to all in attendance with his ideas for changes in Chapter 34.

Button moved to approve closing the hearing at 8:19pm. Sunderman seconded the motion. **All ayes, motion carried.**

Dr. Kindt made a motion to update Chapter 34 as discussed and to set the time and date for a public hearing for August 27, 2019 at 7:15pm. Button seconded the motion. **All ayes, motion carried.**

ITEM 9. Hegarty stated that Polk County would be reapplying for the HUD Lead Free Housing Contract and would like a letter of support from the Board of Health or the Director of the Health Department, as they provide the lead remediation funding for Dallas County as well. Dr. Kindt moved to allow Hegarty to sign a letter of support. Sunderman seconded the motion. **All ayes, motion carried.**

ITEM 10. Hegarty presented an updated policy on the Complaint and Grievance Process. Sunderman moved to approve the policy as written. Button seconded the motion. **All ayes, motion carried.**

Hegarty presented an updated policy on the Petty Cash Fund. Chairman Chapman would like to see additional updated regarding the checks and balances process. The policy was tabled until the next meeting.

Hegarty presented an updated policy on Identifying and Reporting Suspected Cases of Child or Dependent Adult Abuse or Neglect. Sunderman moved to approve the policy as written. Button seconded the motion. **All ayes, motion carried.**

ITEM 11. No other business.

ITEM 12. Dr. Kindt moved to adjourn the meeting at 8:37pm. Button seconded the motion. **All ayes, motion carried.** The next regular meeting of the Dallas County Board of Health is scheduled for August 27, 2019 at 7:00pm in the Dallas County Board of Supervisor's Conference Room.

Respectfully submitted,
Amy Short
Public Health Program Coordinator
Dallas County Health Department